

Q& A for Mental Health Training

The scope of work item 3 says "meetings to discuss interventions to help students who face mental health challenges." Is this the same set of meetings described in item 4 "monthly meetings with partnered HBU students and/or item #6 "monthly meetings with ADPH OHEMH"?

No these are individual meetings. The ones with the students, staff, and OHEMH Project Manager, these will be held in person on campus. The meetings with ADPH will be held virtually once a month to go over press, issues, or to answer any questions pertaining to the training.

The scope of work item 5 says "participate in site visits with ADPH staff." Are these site visits to conduct the trainings within the public health districts described in item #1, or the in-person meetings at the HBCUS described in item #4? If there is another set of site visits, please advise on the number of site visits expected, where they are, and the purpose.

The site visits are separate. ADPH OHEMH will visit each partner to conduct these visits to cover any issues going on with invoicing, workplans, et. These will be held once a year at the bidder's worksite.

Are the partner HBCUs focused on the five universities or inclusive of community colleges as well?

The partners HBCUs will focus on all 14 HBCUs within the state. It will include both the four-year colleges as well as the community college system.

The RFP mentions that this project is funded with federal dollars. Can ADPH share any information on whether funding for this project is at risk, given recent funding cuts?

While we cannot give guarantees for federal funding, we have not informed of any cuts as of yet.

The RFP states that "All payments are on a reimbursement basis..." Can ADPH clarify whether this means that the bidders should propose a fixed price budget?

All bidders should propose a fixed price budget. There will not be any additional funding offered outside of the amount listed on the RFP.

The RFP states that the anticipated funding period is May 1, 2025- November 30, 2025. Given that proposals aren't due until May 30, 2025, would ADPH be open to extending the period of performance through January 2026?

At this time ADPH will not offer any extension on this project. The proposed time will remain the same. Once contracts are signed that will be the official start date and the funds will end on November 30, 2025.

Can ADPH confirm whether there's some flexibility to swap out some of the in-person trainings for virtual trainings that may be more accessible to rural participants, and could be recorded for future use?

These trainings will only be conducted in person. We will not have any virtual trainings.

The RFP states that funds may not be used for out-of-state travel expenses. Can ADPH confirm it's acceptable to budget travel expenses for trainers who live in other states to travel to Alabama for training delivery (e.g. a trainer who lives in Georgia)?

If the bidder selected is based out of state (not in Alabama), then those travel expenses will be allowed. The bidder will have to include this in their budget narrative.

Can ADPH please confirm if there's a page limit for proposals, excluding resumes and required forms?

There is not a set page limit on the RFP but please make sure you attach everything requested in the proposal format.

Can ADPH confirm it's acceptable to propose personnel costs as fully loaded hourly labor rates inclusive of salary, fringe, overhead, and G&A?

Yes we will accept all-inclusive rates.

Can ADPH please confirm if an Offeror would receive all 30 points if cost is proposed within budget, or if there is another factor that impacts cost?

Each proposal will be graded individually.

Will the close date be extended?

The close date is extended to May 30, 2025, at 5:00 CST.